

**IREDELL COUNTY BOARD OF COMMISSIONERS
BUDGET WORK SESSION MINUTES
JUNE 12, 2003**

The Iredell County Board of Commissioners met for a Fiscal Year 2003-04 budget session on Thursday, June 12, 2003, at 7:00 p.m., in the Iredell County Government Center (South Wing Conference Room), 200 South Center Street, Statesville, NC.

Present were:

Chairman Steve D. Johnson
Vice Chairman Godfrey Williams
Doug Madison
Marvin Norman
Sara Haire Tice

Staff present: County Manager Joel Mashburn, Finance Director Susan Blumenstein, and Clerk to the Board Jean Moore.

CALL TO ORDER by Chairman Johnson.

\$390,000 SCATTERED SITE HOUSING GRANT: MOTION by Commissioner Madison to approve an Interlocal Agreement/Resolution Between Iredell County & the Statesville Housing Authority for the Administration of a Community Development Block Grant (Scattered Site Housing Grant) & a Signatory Resolution.

VOTING: Ayes – 5; Nays – 0.

Interlocal Agreement Between Iredell County & the Statesville Housing Authority for the Administration of a Community Development Block Grant (Scattered Site Housing Grant)

WHEREAS, General Statute 160A-461 authorizes local governments to enter into intergovernmental agreements when such agreements provide efficiencies and promote governmental cooperation; and

WHEREAS, Iredell County is the recipient of a \$390,000 CDBG Scattered Site Housing Grant; and

WHEREAS, the Statesville Housing Authority is a governmental unit established by the City of Statesville and its members are appointed by the Mayor; and

WHEREAS, the Statesville Housing Authority has been deemed to be the most efficient provider of public housing for the citizens of Statesville and Iredell County.

NOW, THEREFORE, BE IT RESOVLED by the Iredell County Board of Commissioners that the Statesville Housing Authority shall be granted the authority to carry out the administration of the CDBG Scattered Site Housing Grant under the following conditions:

1. The Statesville Housing Authority shall advertise in the name of the County any public hearings that must be held under the program regulations and shall hold such hearings before the Iredell County Board of Commissioners in accordance with program guidelines.
2. The Statesville Housing Authority will act as the county's agent in representing the county with the NC Division of Community Assistance and other housing agencies as required in the administration of the CDBG Scattered Site Housing Grant.
3. The Statesville Housing Authority will cooperate with the Iredell County Finance Department in making timely reports to the controlling entities.

4. The Statesville Housing Authority agrees to administer the CDBG Scattered Site Housing Grant in accordance with program regulations for \$30,000.00, the amount included in the grant for this purpose.
5. Should program income from any source be inappropriately obligated by the Statesville Housing Authority on behalf of the County, the Statesville Housing Authority shall bear sole responsibility for any repayment or penalties that may arise from that action.
6. Statesville Housing Authority shall be responsible for any penalties that accrue as a result of untimely or inaccurate reporting.

Should this agreement be terminated for any reason, the Statesville Housing Authority shall be responsible for all closeout activities for the grants they have administered on behalf of the County.

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**IREDELL COUNTY RESOLUTION FOR SIGNATORY FORM AND CHECK SIGNATURES
FOR A
COMMUNITY DEVELOPMENT BLOCK GRANT**

WHEREAS, in order to receive Community Development Block Grant funds, Iredell County must authorize persons to sign the requisition forms for Community Development Block Grant funds and checks for the Iredell County Community Development Block Grant Program.

BE IT RESOLVED that Joel R. Mashburn, County Manager, and Susan G. Blumenstein, Director of Finance and Administration be authorized to execute the signature requirements for requisition of Community Development Block Grant funds and checks for disbursement.

BE IT FURTHER RESOLVED, the authorization is to be effective on June 12, 2003.

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CREATION OF THE OFFICE OF EMERGENCY MANAGEMENT (100538): Mrs. Blumenstein said that due to the abundance of Homeland Security grants, she was recommending that a separate department and budget be created. She said the grants would be easier to track if this occurred. Blumenstein said no additional funding would be needed, and the communications and emergency medical services budgets would be adjusted to fund the office.

The 2003-04 budget for the Office of Emergency Management will be as follows:

Salaries & Wages Regular	\$105,075
FICA Tax	8,040
Employee Group Health Insurance	7,920
State Retirement & 401K	10,505
Dues and Subscriptions	50
Insurance & Bonds	980
Postage	300
Rental Payments/Equipment	220
Supplies/Dept./Misc.	1,000
Supplies/Dept./Misc. (grants)	28,543
Telephone	1,105
Training & Development	450
Travel	2,400
Uniforms	250
Contracted Services/Other	10,000
Non-depreciable assets	3,500
Non depreciable assets (grants)	<u>8,965</u>
	<u>\$189,303</u>

CONTINGENCY: Chairman Johnson asked the amount that was in the 2002-03 contingency fund.

Blumenstein said \$200,000 was budgeted, and \$95,725 had been spent.

Johnson reminded everyone that the communications task force had been discussing an 800 mhz system, and that any improvements to the ECOM Center would

be expensive. He said Weapons of Mass Destruction grants had been available to fire departments in the past, and the Statesville Fire Department was willing to serve as the lead agency if more grants became available. Johnson said that if local monetary matches were needed, the money might be provided out of the contingency fund.

NEW LIBRARY BIDS: Commissioner Madison mentioned the new library project and the low bids. He asked if the county had clauses in the construction contracts indicating that the usage of illegal aliens would be prohibited.

Mashburn said the low bidder's credentials were being checked, and he would specifically check into this matter.

FY 2003-04 BUDGET: Discussions centered on methods or options available to reduce the manager's proposed tax rate of 44.5¢ to 43.5¢.

In reference to the sheriff's request for four new road deputies, County Manager Mashburn said it took that many employees to provide the coverage of one deputy for a full 24-hour period.

Finance Director Blumenstein provided two options to reduce the tax rate. She said Option A would leave the fund balance at \$11,946,312, or 10.88% of total expenditures, and Option B would leave the fund balance at \$11,864,137 or 10.80% of total expenditures. Blumenstein said the FY 02-03 budget had a 10.79% fund balance.

It was the consensus of the board members to approve Option B which is as follows:

2003-2004 Budget Changes		
OPTION B	Revenue	Expenditures
Manager's Recommended Budget	\$110,737,630	110,737,630
Add:		
Additions to Grants		
Increase in JCPC Grant	9,415	9,415
Weapons of Mass Destruction Grant	37,508	37,508
Other Additions		
Seized funds for Sheriff's SUV	6,300	
Big Brothers/Big Sisters		2,500
Vance House Restoration		2,500
Inspections Dept. Rent	2,500	2,500
Mooresville Library Repayment	233,000	
DSS Admin. Reimbursement (for rent)	2,200	4,000
Sheriff's Dept. – 4 deputies for 9 months		96,510
Sheriff's Dept. – Vehicles & other equipment for 4 deputies		175,960
Additional Fund Balance Appropriation	82,175	
Deductions:		
Animal Control-truck instead of SUV		(9,000)
Sheriff's Dept. – Eliminate MP5s		(7,000)
Fire Marshal Inspection Fees	(17,300)	
Jail Annex		(628,815)
Medicaid Decrease		(328,000)
Facility Services-substitute mowing contract for a new person		(11,870)
Transfer to Capital Reserve Fund		(250,000)
Reduce tax rate to 43.5	<u>(1,259,590)</u>	
	\$109,833,838	109,833,838
<i>Fund balance = \$11,864,137 or 10.80% of total expenditures</i>		

ADJOURNMENT: **MOTION** by Chairman Johnson to adjourn the meeting at 7:35 p.m.

VOTING: Ayes – 5; Nays – 0.

Approved: _____

Clerk to the Board