

2011-2012 Departmental Request

Transportation Revenues

	<u>2009-10</u> <u>Actual</u>	<u>2010-11</u> <u>Revised</u> <u>Budget</u>	<u>2010-11</u> <u>Actual 5/10/11</u>	<u>2010-11</u> <u>Dept. Projected</u> <u>Actual</u>	<u>FY12 Dept</u> <u>Projected</u>	<u>2011-12</u> <u>Manager</u> <u>Recommend</u>
374040	<i>Investment Earnings</i>					
480000	Investment Earnings	(691)	-	(291)	(387)	-
374045	<i>Miscellaneous Other Revenue</i>					
480800	Sales of Surplus Property	(24,410)	-	-	-	-
481000	Sale of County Property	-	(12,000)	-	(24,000)	(12,000)
374620	COMMUNITY TRANSPORTATION PROG					
434202	NCDOT-Community	(287,611)	(374,392)	(172,944)	(374,392)	(402,710)
481237	Donations - ICATS	(203)	-	(100)	(100)	-
374622	ICATS					
431537	ARRA - Transportation	(46,066)	(83,163)	(42,160)	(67,160)	-
433700	JARC Grant	(87,003)	(37,500)	(26,058)	(37,500)	(75,000)
434205	ROAP Grant-EDTAP	(125,543)	(124,790)	(124,667)	(124,667)	(124,667)
434206	ROAP - JARC Match	(42,952)	(42,952)	(57,328)	(57,328)	(57,328)
434207	ROAP-Rural General	(169,663)	(169,663)	(167,539)	(167,539)	(167,539)
434209	ED-5310	(2,623)	(15,000)	(2,434)	(3,000)	(15,000)
476000	Transportation Fees	(644,844)	(650,000)	(444,618)	(650,000)	(678,321)
476210	EDTAP -Passenger Fares	(3,295)	(3,000)	(5,303)	(5,000)	(3,000)
476220	RGP-Passenger Fares	(35,676)	(40,000)	(14,372)	(20,000)	(20,000)
476225	RGP - LifeSpan Fares	(6,738)	(7,000)	(166)	(1,000)	(1,000)
476230	ICKDO Passenger Fares	(4,037)	(4,000)	(4,959)	(5,500)	(4,000)
476237	JARC - Passenger Fares	(33,697)	(20,000)	(51,567)	(45,000)	(40,000)
476240	ED-5310 Passenger Fares	(1,667)	(3,000)	(1,452)	(3,000)	(3,000)
476245	ARC Passenger Fares	(723)	(1,000)	(568)	(600)	(1,000)
487800	Cash Over/(Short)	4	-	(7)	-	-
374880	<i>Transportation-Other Financing</i>					
495010	Transfer from General	(80,000)	-	-	-	-
499200	Appro Fund Bal-Res for	-	(98,827)	-	(98,827)	-
499500	Appropriated Fund	-	(46,575)	-	(46,575)	(50,000)
374880						
	<u>(1,597,437)</u>	<u>(1,732,862)</u>	<u>(1,116,534)</u>	<u>(1,731,575)</u>	<u>(1,654,565)</u>	<u>(1,660,520)</u>

Transportation Fund Revenues

		2010-11 Projected Actual	<i>Prior Years Actual</i>		
			FY 09-10	FY 08-09	FY 07-08
374040	Investment Earnings				
480000	Investment Earnings	(387)	(691)	(772)	(4,609)
374040		<u>(387)</u>	<u>(691)</u>	<u>(772)</u>	<u>(4,609)</u>
374045	Miscellaneous Other Revenue				
480800	Sales of Surplus Property	-	(24,410)	-	-
481000	Sale of County Property	(24,000)	-	-	(20,159)
485200	Insurance Claims	-	-	(8,577)	(2,996)
374045		<u>(24,000)</u>	<u>(24,410)</u>	<u>(8,577)</u>	<u>(23,154)</u>
374620	COMMUNITY TRANSPORTATION PROG				
434202	NCDOT-Community	(374,392)	(287,611)	(475,156)	(531,726)
481237	Donations - ICATS	(100)	(203)	(50)	-
374620		<u>(374,492)</u>	<u>(287,814)</u>	<u>(475,206)</u>	<u>(531,726)</u>
374622	ICATS				
431537	ARRA - Transportation	(67,160)	(46,066)	-	-
433700	JARC Grant	(37,500)	(87,003)	(5,317)	(28,550)
434205	ROAP Grant-EDTAP	(124,667)	(125,543)	(121,898)	(121,402)
434206	ROAP - JARC Match	(57,328)	(42,952)	(32,290)	(25,730)
434207	ROAP-Rural General Public	(167,539)	(169,663)	(151,854)	(129,538)
434209	ED-5310	(3,000)	(2,623)	-	-
476000	Transportation Fees	(650,000)	(644,844)	(697,020)	(666,724)
476210	EDTAP -Passenger Fares	(5,000)	(3,295)	(1,272)	-
476220	RGP-Passenger Fares	(20,000)	(35,676)	(39,848)	(45,892)
476225	RGP - LifeSpan Fares	(1,000)	(6,738)	(7,677)	(6,347)
476230	ICKDO Passenger Fares	(5,500)	(4,037)	(9,426)	(2,336)
476237	JARC - Passenger Fares	(45,000)	(33,697)	(19,340)	(23,353)
476240	ED-5310 Passenger Fares	(3,000)	(1,667)	-	-
476245	ARC Passenger Fares	(600)	(723)	-	-
487800	Cash Over/(Short)	-	4	(41)	-
374622		<u>(1,187,294)</u>	<u>(1,204,522)</u>	<u>(1,085,982)</u>	<u>(1,049,872)</u>
374880	Transportation-Other Financing				
495010	Transfer from General Fund	-	(80,000)	(80,000)	(80,000)
495038	Transfer-911 Fund	-	-	-	(61,155)
374880	Transportation-Other Financing				
499200	Appro Fund Bal-Res for	(98,827)	-	-	-
499500	Appropriated Fund Balance	(46,575)	-	-	-
374880		<u>(145,402)</u>	<u>(80,000)</u>	<u>(80,000)</u>	<u>(141,155)</u>
Total Transportation		<u><u>(1,731,575)</u></u>	<u><u>(1,597,437)</u></u>	<u><u>(1,650,537)</u></u>	<u><u>(1,750,517)</u></u>

COMM TRANS PROG EXPENDITURES

2011-12 Manager's Recommendation

	2010-11 Revised Budget	2011-12 Department Request	2011-12 Manager Recomm	Manager Inc (Dec)	
375620					
510002 Salaries & Wages-Regular	128,999	129,001	129,001	-	
510025 Salaries- Annual	-	-	42,400	42,400	Manager increase
512501 FICA Tax	9,870	9,664	9,664	-	
512502 Employees Group Health Ins	17,450	17,516	17,516	-	
512503 State Retirement & 401K	14,758	15,444	15,431	(13)	Rate change
520005 Professional Services-Other	1,000	1,000	1,000	-	
530000 Advertising	4,300	4,300	4,300	-	
530500 Dues and Subscriptions	700	700	700	-	
531500 Insurance & Bonds	24,125	28,185	28,185	-	
532500 Main & Rep-Buildings &	15,000	-	-	-	
532501 Main & Rep-Equipment	1,580	1,580	1,580	-	
534000 Postage	952	500	500	-	
535000 Supplies-Departmental-Misc	7,048	4,500	4,500	-	
535014 Supplies-Janitorial	600	400	400	-	
535018 Supplies-Printed Materials	500	500	500	-	
535500 Telephone &	6,876	6,156	6,155	(1)	
536000 Training & Development	2,800	2,300	2,300	-	Rounding
536200 Travel	800	600	600	-	
537000 Utilities-Electricity & Water	3,000	3,300	3,300	-	
537504 Contracted Serv-Janitorial	1,932	1,390	1,390	-	
537508 Contracted Serv-Other	6,323	6,205	6,205	-	
537514 Cont Serv-Software	29,382	29,732	29,732	-	
610000 Depreciable Assets	68,163	15,500	15,500	-	
620000 Non-depreciable Assets	-	2,400	2,400	-	
620150 Non-Deprec Assets -	1,500	2,500	2,500	-	
650000 Vehicles & Licensed Trailers	267,425	186,918	186,918	-	
862000 Indirect Costs (grant draw)	8,623	7,309	7,309	-	
375620	623,706	477,600	519,986	42,386	

COMM TRANS PROG EXPENDITURES

		<i>Prior Years Actual</i>			
		<u>2010-11 Projected Actual</u>	<u>2009-10 Actual</u>	<u>2008-09 Actual</u>	<u>2007-2008 Actual</u>
375620	COMM TRANS PROG				
510002	Salaries & Wages-Regular	128,999	132,787	131,789	125,430
510004	Salaries & Wages-Overtime	-	-	138	-
512501	FICA Tax	9,870	9,778	9,880	9,341
512502	Employees Group Health Ins	17,450	20,442	22,245	20,091
512503	State Retirement & 401K	14,758	13,168	13,083	12,443
520005	Professional Services-Other	900	880	1,170	1,273
530000	Advertising	1,500	1,432	849	1,760
530500	Dues and Subscriptions	700	700	700	700
531500	Insurance & Bonds	24,125	24,464	36,881	36,514
532500	Main & Rep-Buildings & Grounds	15,000	216	798	68
532501	Main & Rep-Equipment	1,580	372	480	778
532502	Main & Rep-Vehicles	-	265	-	-
534000	Postage	600	824	392	373
535000	Supplies-Departmental-Misc	5,000	4,389	4,136	3,491
535004	Supplies-Vehicle Fuel	-	-	(512)	(80)
535014	Supplies-Janitorial	400	537	237	290
535018	Supplies-Printed Materials	500	459	-	426
535100	Supplies-Road Sign Program	-	-	1,715	30,037
535150	Supplies - Computer	-	87	-	-
535500	Telephone & Communications	6,876	7,488	6,939	6,902
536000	Training & Development	2,000	1,101	1,254	2,183
536200	Travel	600	238	-	409
537000	Utilities-Electricity & Water	3,000	3,584	3,751	3,127
537504	Contracted Serv-Janitorial	1,932	1,803	1,932	1,883
537508	Contracted Serv-Other	6,323	13,808	5,147	6,859
537514	Cont Serv-Software	29,382	26,886	12,415	-
610000	Depreciable Assets	52,160	-	1,203	-
620000	Non-depreciable Assets	2,400	-	-	-
620150	Non-Deprec Assets - Computer	1,500	2,756	-	-
650000	Vehicles & Licensed Trailers	267,425	79,188	285,437	233,402
862000	Indirect Costs (grant draw)	8,623	-	-	-
		<u><u>603,603</u></u>	<u><u>347,651</u></u>	<u><u>542,061</u></u>	<u><u>497,702</u></u>
375620	COMM TRANS PROG EXPENDITURES				

Name of Department: ICATS								
PROPOSED BUDGET FOR FISCAL YEAR 2011-2012								
ICATS CTP/REVENUE								
ORG: 374040-374880								
REVENUES			2010-11	2010-11	2011-12	Inc	%	
			Original	Revised	Requested	Inc	Inc	
			Budget	Budget	Budget	(Dec)	(Dec)	
							Reasons for Increase/Decrease	
	REVENUE: 374040			\$ 387	-			
4800.00	INVESTMENT EARNINGS							
	REVENUE: 374045							
4810.00	SALE OF COUNTY PROPERTY		\$ 12,000	\$ 24,000	\$ 12,000	\$ (12,000)	-50%	
4880.00	LAIDLAW COLLECTIONS							
4852.00	INSURANCE CLAIMS							
	REVENUE: 374620							
4342.02	NCDOT/CTP GRANTS		\$ 374,392	\$ 374,392	\$ 402,710	\$ 28,318	8%	
	Capital (90%)	181710						
	Admin (85%)	221000						
4812.37	DONATIONS		\$ -	\$ 100	\$ -	\$ (100)	-100%	
	REVENUE: 374622							
4315.37	ARRA Funding (100%)		\$ 83,163	\$ 67,160	\$ -			
4342.05	ROAP- EDTAP		\$ 124,790	\$ 124,667	\$ 124,667	\$ -	0%	Assumes funding at FY 11 level
	Includes EDTAP Supplemental							
4342.06	ROAP-WORK FIRST		\$ 42,952	\$ 57,328	\$ 57,328	\$ -	0%	Assumes funding at FY 11 level
	Includes WF Supplemental							
4342.07	ROAP- GENERAL PUBLIC		\$ 169,663	\$ 167,539	\$ 167,539	\$ -	0%	Assumes funding at FY 11 level
	Includes RGP Supplemental							
4342.08	ROAP- DISCRETIONARY RGP		\$ -	\$ -	\$ -	\$ -		
4760.00	TRANSPORTATION FEES		\$ 650,000	\$ 650,000	\$ 678,321	\$ 28,321	4%	
4762.20	RGP- PASSENGER FARES		\$ 40,000	\$ 20,000	\$ 20,000	\$ -	0%	
4719.00	VEHICLE ADVERTISEMENTS		\$ -	\$ -	\$ -	\$ -		
4337.00	JARC GRANT(s)		\$ 37,500	\$ 37,500	\$ 75,000	\$ 37,500	100%	Pending application
4762.37	JARC PASSENGER FARES		\$ 20,000	\$ 45,000	\$ 40,000	\$ (5,000)	-11%	
4762.25	LIFESPAN FARES		\$ 7,000	\$ 1,000	\$ 1,000	\$ -	0%	
4762.45	ARC Passenger Fares		\$ 1,000	\$ 600	\$ 1,000	\$ 400	67%	
4342.04	NCDOT TECH GRANT		\$ -	\$ -	\$ -	\$ -	#DIV/0!	
4762.10	EDTAP Fares		\$ 3,000	\$ 5,000	\$ 3,000	\$ (2,000)	-40%	
4762.30	ICKDO Passenger Fares		\$ 4,000	\$ 5,500	\$ 4,000	\$ -	0%	Credit ICKDO
4342.09	ED 5310 Grant Funds		\$ 15,000	\$ 3,000	\$ 15,000	\$ 12,000	400%	Pending application
4762.40	ED5310 Passenger Fares		\$ 3,000	\$ 3,000	\$ 3,000	\$ -	0%	
	REVENUE: 374880							
4950.10	TRANSFER GEN FUND		\$ -	\$ -	\$ -	\$ -	#DIV/0!	
4950.38	TRANSFER- 911 FUND		\$ -	\$ -	\$ -	\$ -	#DIV/0!	
4992.00	RESERVE FOR ENCUMB.		\$ -	\$ 98,827	\$ -	\$ (98,827)	-1	
4995.00	APPROPRIATED FUND		\$ 46,575	\$ 46,575	\$ 50,000	\$ 3,425	0.0735373	
	Total Revenues		\$ 1,634,035	\$ 1,731,575	\$ 1,654,565	\$ (77,010)	-4%	
FY 11-12	375620 Expenses			\$ 477,600				
FY 11-12	375622 Expenses			\$ 1,176,965				
	TOTAL EXPENSES			\$ 1,654,565				
				DIFFERENCE	\$ -			
FY 10-11	375620 Expenses			\$ 603,603				
FY 10-11	375622 Expenses			\$ 1,127,972				
	Total Expenses			\$ 1,731,575				
	Revenue minus Expenses			Difference	\$ -			

Name of Department: ICATS

PROPOSED BUDGET FOR FISCAL YEAR 2011-2012

		2010-11	2010-11	2011-12	Inc	%	
		Original	Revised	Requested	Inc	Inc	
EXPENDITURES		Budget	Budget	Budget	(Dec)	(Dac)	Reasons for Increase/Decrease
5100.02	SALARIES & WAGES-REG 2.5 FTE	128,999	128,999	129,001	2	0%	
5100.03	SALARIES & WAGES- PT	-	-	-	-		
5100.04	SALARIES AND WAGES-OT	-	-	-	-		
5100.08	SALARIES-MERIT	-	-	-	-		
5125.01	FICA 7.65% Reg. Salaries	9,870	9,870	9,664	(206)	-2%	
5125.02	GROUP HEALTH INSURANCE 2.5 FTE	17,450	17,450	17,516	66	0%	
5125.03	RETIREMENT 12.32%	14,758	14,758	15,444	686	5%	
5200.05	PROFESSIONAL SERVICES-OTHER FTA Required Drug and Alcohol Testing	1,000	900	1,000	-	0%	
5300.00	ADVERTISING	4,300	1,500	4,300	-	0%	
	Paid Advertisements	3000					
	Promotional Items	300					
	Legal Advertisements	1000					
5305.00	DUES & SUBSCRIPTIONS	700	700	700	-	0%	
5315.00	INSURANCE & BONDS	24,125	24,125	28,185	4,060	17%	Unemploy Ins. Increase
	Professional Liability	480					
	NC Unemployment	1750					
	Blanket Bond	15					
	General Liability	240					
	Workers Comp	300					
	Insurance- Build & Contents	200					
	Vehicle Insurance	25200					
5325.00	MAIN & REPAIR- BUILD & GROUNDS ARRA Replace Windows & Vinyl Siding	15,000	15,000	-	(15,000)	-100%	
5325.01	MAIN & REPAIR- EQUIPMENT	1,580	1,580	1,580	-	0%	
	Communication Equipment	550					
	Office Equipment	550					
	Reproduction Equipment Agreement	480					
5325.02	MAIN & REPAIR- VEHICLES	-	-	-			
5340.00	POSTAGE	600	600	500	(100)	-17%	
5350.00	DEPARTMENTAL SUPPLIES	5,000	5,000	4,500	(500)	-10%	
5351.50	COMPUTER SUPPLIES	-	-	-	-		

5350.04	SUPPLIES- AUTOMOTIVE		-	-	-	-	
5350.05	SUPPLIES- TIRES		-	-	-	-	
5350.14	SUPPLIES- JANITORIAL		600	400	400	(200)	-33%
5350.18	SUPPLIES- PRINTED MATERIALS		500	500	500	-	0%
5351.00	SUPPLIES- ROAD SIGNS		-	-	-	-	
5355.00	TELEPHONE						
	2 lines @ \$25.00 X 12	600	6,876	6,876	6,156	(720)	-10%
	Voicemail: 1 line @ \$8.00 X 12	96					
	T1/Frame Relay: 1 @ \$455 X 12	5460					
5360.00	TRAINING AND DEVELOPMENT		2,800	2,000	2,300	(500)	-18%
	Travel Subsistence	800					
	Training: Employee Education	1500					
5362.00	TRAVEL		800	600	600	(200)	-25%
5366.00	UNIFORMS		-	-	-	-	
5370.00	UTILITIES- ELECTRICITY & WATER		3,000	3,000	3,300	300	10%
	Electricity	3000					
	Water	300					
5375.04	CONTRACTED SERVICE- JANITORIAL		1,932	1,932	1,390	(542)	-28%
5375.08	CONTRACTED SERVICE- OTHER		6,175	6,323	6,205	30	0%
	Trash Collection	250					
	Security Service	300					
	Pest Control	750					
	Carpet Cleaning	600					
	Landscaping	500					
	Painting/Repairs to Building	500					
	Electrical Supplies and Furnace Filters	200					
	Wilson Security	3105					
5375.14	CONTRACT SERVICE- SOFTWARE SUPPORT		29,382	29,382	29,732	350	1%
	RouteMatch	22387					
	Mentor	7345					
6100.00	DEPRECIABLE ASSETS		68,163	52,160	15,500	(52,663)	-77%
	ICATS Replacement Server	15500					
	ARRA Building Surveillance Equip						
6200.00	NON-DEPRECIABLE ASSETS		2,400	2,400	2,400	-	0%
	Replace Mobile Radios(4)						
6201.50	NON-DEPRECIABLE- COMPUTERS		1,500	1,500	2,500	1,000	67%
	Replace (1) PC	1500					
	Document scanner	1000					
6500.00	VEHICLES AND LICENSED TRAILORS		171,562	267,425	186,918	15,356	9%
	LTV Vehicles(3)	180000					
	Highway Use Tax	5400					
	Lettering and Logos	1500					

	Perm. Tags	18						
8620.00	INDIRECT COSTS		8,623	8,623	7,309	(1,314)	-15%	
			527,695	603,603	477,600	(50,095)	-9%	

6101.50 - Depreciable COMPUTER HARDWARE/SOFTWARE REQUEST

2011-2012

Department: Transportation

Cost must meet or exceed \$5,000. Equipment must have a life of more than 1 year.

1) Network Server \$15,500

Justification:

Our current server is reaching data storage capacity and will not handle near future upgrades to our automated routing and scheduling software or AVL/MDC technology. IT has advised replacement and assisted us with quotes for recommended equipment.

Request is contingent upon funding from the NCDOT CTP capital grant application

ITS COMMENTS: Approve

2) \$

Justification:

ITS COMMENTS:

3) \$

Justification:

ITS COMMENTS:



Nettie Johnson
Wed Mar 02 13:58:50 2011

Date

Account # 6200.00 Non-Depreciable Assets

Purchase Price \$1,000 - \$4,999

2011-2012

Department: Transportation

Cost must be between \$1,000 and \$4,999. Life of more than 1 year.

1) Replace four(4) 2 -way radio units \$2,400

Justification:

The radios now being used by ICATS were originally purchased in 1999 through a NCDOT grant. Some of these units are in need of repair, and we have been advised to replace due to cost for repair. The purchase of this equipment will be contingent upon approval by the NCDOT/ CTP grant application. These units have exceeded the defined useful life criteria of the NCDOT and are eligible for replacement.

2) \$

Justification:

3) \$

Justification:

4) \$

Justification:

5) \$

Justification:

6201.50 - Non-Depreciable COMPUTER HARDWARE/SOFTWARE REQUEST

2011-2012

Department Transportation

Cost must be between \$1,000 and \$4,999. Life of more than 1 year.

1) Replace one desktop PC \$1,500

Justification:

Replaces one desktop PC that has exceeded useful life by NCDOT standards. IT Dept. has recommended replacement.

Request is contingent upon funding from the NCDOT CTP capital grant application

ITS COMMENTS: Approve

2) Scanner with 50 page document feeder \$1,000

Justification:

We have been notified by the NCDOT that all future grant applications and reporting will be submitted electronically. NCDOT has asked that we submit a request for this scanner in our FY 12 CTP capital budget application. IT Dept assisted me in developing our needs and cost.

Request is contingent upon funding from the NCDOT CTP capital grant application

ITS COMMENTS: Approve

3) \$

Justification:

ITS COMMENTS:


Nettie Johnson
Wed Mar 02 13:59:27 2011

Date

\$

Account # 6500.00 - Vehicles & Licensed Trailers

2011-2012

Department : Transportation

1) Purchase one(1) 22' LTV \$64,000

Justification:

Vehicle replaces a 25' Diesel LTV that has meet useful service life and is eligible for replacement by the NCDOT. The vehicle being requested has a gasoline engine.

Request is contingent upon funding from the NCDOT/CTP grant application

Vehicle pricing is based upon NCDOT/state contract bids.

Vehicle Services Comments:

2) Replace two(2) Conversion Vans with lifts with two(2) 20' LTV \$116,000

Justification:

The two lift equipped conversion vans have met useful life requirements and are eligible for replacement by NCDOT standards. Because of seating capacity, we are requesting that the units be replaced with the larger vehicle.

Request is contingent upon funding from the NCDOT/CTP grant application

Vehicle pricing is based upon NCDOT/state contract bids.

Vehicle Services Comments:

3) \$

Justification:

Vehicle Services Comments:

4) \$

Justification:

Vehicle Services Comments:

John Williams

Date