

SITE PLAN CHECK SHEET

Project name _____ **Use of property** _____
Contact name _____ **Owner name** _____
Contact email and phone number _____

Contact person is: (check all that apply)

- engineer/surveyor** **developer**
 landowner **other** _____

PIN # _____ **Address** _____
Acreage _____ **Township** _____
Zoning _____ **Watershed** _____

ALL PLANS MUST CONTAIN THE FOLLOWING INFORMATION	YES	NO
Parcel ID #; owner name; address and phone # of owner or contact person		
Survey (to scale) showing property boundaries and total acreage; vicinity map showing relationship to adjoining streets, railroads and/or waterways; date and north arrow		
Proposed location and number of all structures (existing and proposed), their area and exterior dimensions		
Proposed use of all land and structures		
Existing and proposed easements and rights-of-way		
Zoning of subject property and adjacent properties; use of adjacent properties		
Number of proposed new employees		
Number of proposed new seats		
Number of proposed new bathrooms		
Water and sewer providers; whether a septic inspection is necessary		
Approximate completion time for project or phase		
Declination of areas within the floodplain as shown on the FEMA Flood Hazard Boundary Maps for Iredell County		
For properties within a watershed: Impervious surface in 1994, impervious surface created since 1994, and proposed new impervious surface		
Total new area (in square footage or acres) to be disturbed or graded		
Parking lot: location and size of parking spaces; ingress and egress to adjacent streets; location of gravel and pavement; copy of NCDOT driveway permit when applicable		
Description of screening, landscaping, and buffering as required by the Zoning Ordinance as well as any parking lot landscaping		
Setbacks, height, and minimum building separation as required by the Zoning Ordinance		
Description of any Special Uses or Conditional Uses placed on the property		
Location of future road right-of-way if road will be widened; compliance with comprehensive transportation plans and/or Thoroughfare Plan		
Description of outdoor lighting		
Intent to build sign, if applicable		

Comments _____

Reviewer _____ **Date** _____ **Approved** _____ **Denied** _____
Reviewer _____ **Date** _____ **Approved** _____ **Denied** _____