

## CAMP IREDELL INFORMATION

Thank you for your interest in our Camp Iredell program! Please review the enclosed information and return all forms and payment no later than **4:00pm WEDNESDAY PRIOR TO THE WEEK** your child will be attending camp. Due to demand and limited availability, early registration is recommended.

### **PAYMENT OPTIONS (Monday – Friday):**

- In person at the Recreation Office (between 7:00am - 4:00pm)- Cash, Check, or Credit Card
- By phone if using Visa or Master Card (between 7:00am - 4:00pm)
- Mail to our office (PO Box 788, Statesville, NC 28687)- Checks written to “Camp Iredell”

**Cancellations not received by Wednesday at 4:00pm prior to the week of camp intended are non-refundable. Camp staff are not permitted to accept payment or registration forms.**

### SCHOOL SITES

The drop-off / pick-up sites for camp are at Statesville Middle School and Brawley Middle School. This summer we will be using the band room at Statesville Middle and the auxiliary gym at Brawley Middle. Please refer to the enclosed maps of the school sites to locate these specific rooms.

Children can be dropped off at these sites beginning at 7:00am. Camp staff will be on duty to provide supervision until the camp bus departs at 8:30am sharp. The children will return to these sites by 5:00pm and must be picked up by 6:00pm. Please respect these time schedules. If tardiness is a problem a **late fee** will be charged. **WE ARE NOT RESPONSIBLE FOR CHILDREN WHO ARE DROPPED OFF EARLY.**

For the protection of your child(ren), parents/guardians (or authorized designees over the age of 16) will need to sign their child(ren) out of camp each afternoon. Camp staff will maintain these sign-out sheets each afternoon. Please notify the staff in advance (in writing) of any changes to the release list.

### WHAT WE DO, WHAT TO BRING

Camp Iredell is a program that utilizes a variety of parks and recreation areas in our region. In some visits we may be hiking, playing games, attending programs, participating in arts & crafts, or swimming. When swimming there will be certified lifeguards on duty at all times, as well as our camp staff (for general supervision). In order to determine the swimming ability level of children, they will be given a swim test by the camp staff. Children will wear different colored wrist bands coordinated with their swimming ability which will clearly distinguish which area of the pool they can or cannot be in. Campers may retest periodically as their ability improves. Life jackets are available and required for all children who are not strong swimmers (pink/red bracelets). For further safety, we utilize the buddy system. Each child has a buddy to check on during our scheduled "buddy checks".

Children should **bring a bag lunch daily** (unless otherwise noted on the weekly schedules). Juice or water and a snack will be available to the children each afternoon. A swimsuit, towel, tennis shoes, and socks should be brought **every day** (in the event of a schedule change). Each child will receive **one** complimentary camp t-shirt. Camper(s) **must wear their camp t-shirt for the weekly field trip**, which is usually on Wednesdays. Please label all your child's belongings. It is not necessary to send any money to camp with your child, however many activities such as field trips, movies and swimming sites have snack bars, gift shops, arcades, etc. where your child may want to bring and spend their own money. If you choose to send money with your child, it will be their responsibility to keep up with it.

Every week we distribute a schedule of events. This weekly schedule contains a list of daily activities, including camper locations, special needs, and important reminders. You may pick up these weekly schedules each Friday (for the following week) or Monday from the camp staff, or you can find them online (posted by the Thursday prior to each week) at the Iredell County website at [www.co.iredell.nc.us/Departments/Recreation/added.asp](http://www.co.iredell.nc.us/Departments/Recreation/added.asp)

## **PARENTS - PLEASE NOTE THESE ADDITIONAL TERMS:**

### **TOYS/ELECTRONICS**

There will be **NO** toys (dolls/action figures, skateboards, “Heely” shoes, etc) or electronics (portable game systems, MP3 players, cell phones, etc) allowed at camp. These items are problematic and distracting in a camp setting. If children bring these items to camp, they will be told to leave the item at home. If they continue to bring these items, they may be brought to the Recreation office by the camp staff to be picked up by the parents. Camp Iredell is not responsible for any item(s) brought to camp.

### **DRESS**

**Please send your child to camp wearing appropriate footwear.** Sandals or flip flops may be okay for swimming days while tennis shoes may be better options for days that require more walking, short hikes, or trips to the outdoor education center. It is advisable to bring tennis shoes and socks daily, in the event of a schedule change. Please refer to your weekly schedule for planned activities.

### **FIELD TRIPS**

Field trips consist of visits to parks, museums, and other places which may require a lot of walking. It is best if children wear socks and tennis shoes on most field trip days (with the exception of the water park field trip). Again, please refer to your weekly schedule. Also, remember to have your child wear their camp t-shirt on Field Trip days (usually Wednesdays). Each child will only receive one camp t-shirt.

## **BUS SAFETY**

- LOADING -** All campers are to line up quietly and orderly with their belongings in a designated area; after which, the campers may walk to the bus and choose their seats.
- ON BOARD -** Once on the bus, there will be no standing, changing seats, throwing objects, or loud noises. Children are not allowed to stick objects out of the windows or door of the bus. Due to potential safety concerns, eating and drinking are not allowed on a moving bus. A trash bag is provided at the front of the bus, and we ask that all trash is picked up each afternoon.
- DEPARTURE -** Campers are to gather all their belongings and quietly exit the bus. The children are expected to form a line beside the bus and follow the camp staff's directions.

## **DISCIPLINE POLICY**

Any child who is unable to comply with our enclosed discipline policy and continues to disrupt daily activities will receive a warning and then a time-out (the number of minutes roughly equaling to the child's age). If misbehavior continues, the parent will be called to discuss the misbehavior. If unacceptable behavior still continues, the parent will be asked to pick the child up from camp. The child may be removed from camp for the remainder of the week and there will be no camp fee refund. Camp Iredell reserves the right to remove a child from the program when these options have been exhausted.

## **EVACUATION PLAN**

In case of evacuation from Camp Iredell activity sites, due to circumstances such as severe weather, fire, etc., the camp staff will assemble all campers and move them to the camp bus (if possible and appropriate). The decision to evacuate campers will be made by the camp staff on duty. Upon evacuation, the campers will be transported to one or more of the two school sites. In the afternoon, the children can be picked up at their regular school locations. In the event that it is necessary to evacuate the bus, all persons will gather in an appropriate location away from the bus until other transportation is available.

**In case of an emergency, call Iredell County Parks & Recreation at (704) 878-3103; or outside of office hours, call Jen Winters, Recreation Program Supervisor, at (704) 880-7413.**

# CAMP IREDELL APPLICATION

Please return to: Iredell County Parks & Recreation  
P.O. Box 788  
Statesville, NC 28687

Name of Child \_\_\_\_\_  
(Last) (First) (Middle) (Nickname)

Address \_\_\_\_\_  
(Street) (City) (State) (Zip)

Age \_\_\_\_\_ Birth Date (mm/dd/yy) \_\_\_\_\_ Rising Grade \_\_\_\_\_ Gender \_\_\_\_\_

Shirt size (circle ONE): Youth Small, Youth Med, Youth Lg, Adult Small, Adult Med, Adult Lg, Adult X-Lg

Site for drop-off/pick-up for your child (circle ONE): Brawley Middle Statesville Middle

**Please check camp session(s) desired**

- Week 1: June 21-25 (\$115)
- Week 2: June 28- July 2 (\$115)
- Week 3: July 6-9, Closed Monday, July 5 (\$100)
- Week 4: July 12-16, Carowinds July 14 (\$160)
- Week 5: July 19- 23 (\$115)
- Week 6: July 26-30 (\$115)
- Week 7: Aug 2-6, Emerald Pointe Aug 4 (\$150)
- Week 8: Aug 9-13 (\$115)

**Parent/Guardian Contact Information (please indicate if Guardian):**

	Mother (or Guardian)	Father (or Guardian)
Name		
Address		
Home Phone		
Employer		
Work Phone		
Cell Phone		
Email		

If you cannot pick-up your child, please give the names of persons to whom the child can be released (over age 16):

\_\_\_\_\_

Does your child have any known allergies?  Yes  No If yes, what are they? (Be specific):

\_\_\_\_\_

Please list any medical concerns as well as information concerning your child which will be helpful in their experience in a group setting (such as physical/mental/emotional impairments, eating/sleeping habits, special fears, likes/dislikes, etc):

\_\_\_\_\_

***Office Use Only***

Date Received \_\_\_\_\_ Deposit Amount Paid \_\_\_\_\_ Receipt # \_\_\_\_\_

Payment Method: *Cash Visa/Mastercard Check* (# \_\_\_\_\_) Notes \_\_\_\_\_

\_\_\_\_\_

**EMERGENCY CARE INFORMATION:**

Name of child's Doctor \_\_\_\_\_ Office Phone \_\_\_\_\_

Office Address \_\_\_\_\_

Name of child's Dentist \_\_\_\_\_ Office Phone \_\_\_\_\_

Office Address \_\_\_\_\_

If neither Parent (nor Guardian) can be contacted in an emergency, call:

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

I understand that Iredell County does not provide sickness or accident insurance for participants. Therefore, it is each participant's responsibility to be covered by his/her own hospitalization policy.

1. Are you covered by any hospitalization or medical policy?  Yes  No

2. If yes, indicate name of insurance company issuing such policy. \_\_\_\_\_

Policy or certificate number \_\_\_\_\_

**RELEASES**

1.  Yes  No I give my child permission to participate in scheduled activities while at Camp Iredell.

2.  Yes  No I grant permission to have my child photographed while at Camp Iredell with the understanding that the photos may be used in future advertising (This includes photos taken by departmental staff, other program participants, and/or media representatives).

3.  Yes  No I grant permission for the camp staff to administer basic first aid to my child if necessary and to make the decision for medical treatment by trained personnel in the event of an emergency and I am unreachable.

4.  Yes  No I grant permission for my child to be transported by bus or van to and from camp by properly licensed staff.

5.  Yes  No I have read and understand Camp Iredell's "Discipline and Behavior Management Policy". I acknowledge that my child will be required to adhere to this policy while at camp, and failure to follow this policy may result in my child being removed from the program.

Child's Name \_\_\_\_\_

Parent's Signature \_\_\_\_\_ Date \_\_\_\_\_

# **CAMP IREDELL FEES**

## **Standard Registration Fees**

A one-time non-refundable processing fee of \$25 (per child) is due at time of registration. If all registered weeks are paid in full at registration, this fee is waived. Also, a non-refundable, non-transferrable deposit of \$10.00 per week will be required at time of registration in order to reserve a spot for your child for each additional week (if not paid in full at registration). We will not reserve spots without the \$10.00 weekly deposit. This weekly deposit will be applied to the weekly fee amount.

## **\$10.00 Late Registration Fee**

If you wish to register your child for Camp Iredell and the remaining payment has **not** been received by 4:00pm on Wednesday prior to the upcoming week of camp there will be a late fee of \$10.00 charged (per child). If Camp Iredell has a waiting list and your payment has **not** been received by 4:00pm, Wednesday (prior to the intended week of camp) your spot may be forfeited and filled by a camper on the waiting list.

## **Cancellation Policy**

If you register your child for all 8 weeks, and pay for all 8 weeks at registration, you will receive a weekly discount. If at any time you cancel any weeks, you automatically lose your discount and will be charged the full weekly rate for the weeks attended (**discount only applies to campers who attend all 8 weeks**).

Weekly \$10.00 deposits are non-refundable, regardless of cancellation date and time. Remaining weekly payments that have been made are refundable only prior to 4:00pm on the Wednesday prior to the intended week of camp (excluding the \$10.00 deposit).

## **Late Pick-up Fee**

In the past, we have experienced some problems with children being picked up past 6:00pm. These events are in direct violation of the policies of Camp Iredell which are included in your registration materials.

Although we understand that occasionally traffic incidents or other unforeseen circumstances may cause a parent/guardian to arrive after 6:00pm, we have had too many “repeat offenders” who seem to take advantage of the dedication and time of our camp staff. The department cannot assume responsibility for children outside of camp operation hours. Please be considerate of our camp counselors and respect camp operation hours.

Late pick-up fees are as follows:

- Up to 10 minutes late = **\$5.00 per incident, per child**
- 10-20 minutes late = **\$10.00 per incident, per child**
- 20-30 minutes late = **\$15.00 per incident, per child**
- 30+ minutes late = **\$20.00 per incident, per child**

Parents/guardians will be informed of the violation at the time of incident and be required to sign a form of acknowledgment. **Payment will be due to the Parks & Recreation office within 10 days of the violation, or the child’s registration may be cancelled until payment is received.** The department has kept and will continue to keep a record of these incidents. After the third violation of this policy, we will have the option to **remove your child from camp.**

**Camp staff are NOT permitted to accept payments or registration forms.**

I accept these terms:

\_\_\_\_\_  
Signature of person responsible for camp fees

\_\_\_\_\_  
Date



IREDELL COUNTY  
PARKS & RECREATION DEPARTMENT  
Post Office Box 788  
Statesville, North Carolina 28687

Ph: (704) 878-3103  
Fax: (704) 924-4117  
[www.co.iredell.nc.us](http://www.co.iredell.nc.us)

## ***Discipline and Behavior Management Policy***

### ***Camp Iredell and Camp Iredell Adventures***

The following rules and consequences are designed for the purpose of group and individual behavior management, in order to provide a secure, educational, and fun environment for those involved in our programs.

#### **General Rules:**

1. Respect all people (yourself, staff, other participants) and their property.
2. Respect the environment and facilities. Leave it clean and in order.
3. Listen while group leaders are talking, and follow instructions.
4. Stay with the group.
5. Always have a "buddy", and know where they are.
6. Follow additional rules pertaining to swimming, travel (van or bus), facilities, toys, money, etc
7. No inappropriate and/or foul language.
8. No inappropriate clothing/dress (very short shorts, offensive references, etc).

#### **Consequences:**

- 1<sup>st</sup> Offense: Given warning/ Asked to stop behavior
- 2<sup>nd</sup> Offense: Time Out (Number of minutes roughly equivalent to age)
- 3<sup>rd</sup> Offense: Child writes letter to parent, or phone call to parent
- 4<sup>th</sup> Offense: Parent/Staff conference
- 5<sup>th</sup> Offense: Suspension from Camp

- Our goal is to keep this information documented by camp staff, and to keep parents informed of how their child/children are doing at camp.
- In the event of a severe misbehavior (ex: fighting) and/or persistent misbehaviors, the steps in this system may be accelerated and/or omitted in order to address the offense properly.
- In some instances, a parent may be required to come to camp to pick up their child, prior to regular pick up time at the school sites. If a parent is unavailable at that time, the child may be transported to the Recreation office, and the parent must pick them up by 5pm.

**NOTE: THERE WILL BE NO REFUND OF FEES DUE TO CAMP SUSPENSION.**

**I do hereby state that I have read the "Discipline and Behavior Management Policy", and acknowledge that my child/children will be required to adhere to this policy while participating in Camp Iredell and/or Camp Iredell Adventures. Failure to follow this policy may result in my child/children being removed from the program(s).**

**Name of Child/Children:** \_\_\_\_\_

**Signature of Parent/Guardian:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# **Additional Adventure Programming**

Archery and the ropes challenge course will be offered one time each throughout the summer. Please also note the age limits for the activities (listed at the bottom).

These programs will be offered on a **first come first serve** basis (space is limited). In order to provide these activities to as many campers as possible, each camper may sign up for a maximum of one program. They **must be registered** for camp during the week they intend to participate. Space is limited to 12 participants for each program and early registration is recommended.

For the ropes challenge course, a non-refundable fee of \$15 will be required to hold your child's place in the program. Also, the Outdoor Education Center medical form and release form must be completed and returned to the office.

To reserve your child's place in one of these additional activities, contact the main desk at the **Parks & Recreation Office at 704-878-3103 (Camp staff can not make reservations for your child)** to be added to the program participant list. Only the first 12 reservations per program will be allowed to participate; all others will be placed on the waiting list and will be allowed to participate only if a space becomes available. If your child is registered for the Ropes Challenge Course (requires a \$15 fee and additional forms), but is placed on the waiting list, your fee will be refunded if they do not get placed on the "registered" list. Once a child is on the "registered" list, the fee will not be refunded (unless the program is cancelled for weather or other unforeseen circumstances).

For more information, or to make a reservation in one for one of these activities, please contact the Parks and Recreation Office at 878-3103.

## **Scheduled dates as follows (weather permitting):**

- **Week 3:** July 8 - Thursday - Archery, Stumpy Creek Park (9:00am - 11:00am) – **No additional fee, must be placed on list**
- **Week 6:** July 30 - Friday - Low & High Ropes Challenge Course, Outdoor Education Center (9:00am - 3:15pm) - **\$15.00 fee and OEC Medical Form and Release Form required to be placed on list**

### **Note minimum ages on each activity:**

Archery	Minimum age 9
High & Low Ropes Course	Minimum age 8