

Chapter 8

**PARKS AND RECREATION\***

- Art. I. In General, §§ 8-1 - 8-25**  
**Art. II. Recreation Advisory Board, §§ 8-26 - 8-37**

**ARTICLE I. IN GENERAL**

**Secs. 8-1 - 8-25. Reserved.**

**ARTICLE II. RECREATION ADVISORY BOARD†**

**Sec. 8-26. Definition**

As used in this article, the words "advisory board" shall mean the recreation advisory board of the county.

**Cross reference**-Definitions and rules of construction generally, § 1-3.

**Sec. 8-27. Created; composition.**

There is hereby created a recreation advisory board, composed of eleven (11) citizens of the county.  
(Ord. of 3-23-76; Ord. of 1-8-91)

**Sec. 8-28. Officers.**

There shall be a Chairman and Vice-Chairman of the advisory board. An annual election of the Chairman and Vice-Chairman shall be held by the advisory board members and shall occur at the regular monthly meeting in January. Officers shall serve for one (1) year from election with eligibility for reelection. New officers shall take office at the subsequent regular meeting in February. If an officer's appointment is terminated, a replacement to such office shall be elected by the advisory board from its membership at the meeting following the termination.  
(Ord. of 3-23-76; Ord. of 1-8-91; Ord. of 12-7-93)

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**\*Cross references** - Administration, Ch. 2; animals, Ch. 3; fire prevention and protection, Ch. 5; personnel, Ch. 9; roads, Ch. 11; solid waste, Ch. 12.

**State law references** - General authority for county parks and recreational programs,  
G.S. § 153A-444; Recreation Enabling Law, G.S. § 160A-350.

†**Cross reference**-Administration, Ch. 2.

**Sec. 8-29. Officers' duties.**

(a) The advisory board Chairman shall preside in all meetings and sign all documents relative to action taken by the advisory board. The Chairman shall appoint a nominating committee composed of two (2) advisory board members. A nominating committee shall be appointed at least thirty (30) days prior to the January meeting.

(b) When the Chairman is absent the Vice-Chairman shall perform the duties of the Chairman. When both the Chairman and the Vice-Chairman are absent, a temporary Chairman shall be selected by those members who are present.

(c) The Director of Parks and Recreation ("Director") may serve as secretary to the advisory board. The director may delegate all or part of these duties to another recreation department employee with the approval of the advisory board but may hold the office of the secretary and may be held responsible for the satisfactory accomplishment of the secretarial duties. The secretary shall email to all members copies of the official reports and the official minutes of all regular and special meetings, prior to the next scheduled meeting.

(Ord. of 3-23-76; Ord. of 1-8-91; Ord. of 12-7-93)

**Sec. 8-30. Committees.**

(a) The executive committee of the advisory board shall consist of the Chairman, Vice-Chairman, Director of Parks and Recreation, secretary, and the representative from the board of commissioners.

(b) The advisory board Chairman is authorized to appoint such other committees as, in the opinion of the advisory board, are needed. Standing advisory board suggestions are:

- (1) Program and activities;
- (2) Areas and structures;
- (3) Policies and procedures.

(c) Temporary and project committees shall be appointed as needed.

(Ord. of 3-23-76)

**Sec. 8-31. Appointment of members.**

Each member of the advisory board shall be appointed by the board of commissioners.

(Ord. of 3-23-76)

**Sec. 8-32. Term.**

Each member of the advisory board shall be appointed for a three-year term. One-third of the terms will expire each year, except for the representative from the governing body of the unit and ex officio members who shall serve on the advisory board concurrent with his term of office on the board of commissioners or in a related capacity.

(Ord. of 3-23-76)

**Sec. 8-33. Ex officio members.**

A member of the board of commissioners or related technical persons may be designated as ex officio members of the advisory board. The ex officio county commissioner member shall be a voting member. Other ex officio members who may be appointed will be non-voting members. (Ord. of 3-23-76; Ord. of 12-7-93)

**Sec. 8-34. Compensation.**

Advisory board members shall serve without monetary compensation. Members may be reimbursed for travel and subsistence when attending advisory board related meetings, conferences and workshops at the request of the Director. Such reimbursements shall be made in compliance with the general policies of Iredell County. Such reimbursements are subject to approval of the County Manager and shall be administered through the Director, (Ord. of 3-23-76)

**Sec. 8-35. Meetings.**

Advisory board meetings shall be held on a monthly basis unless when determined otherwise by the advisory board, or unless there is not sufficient business to warrant a meeting. The Chairman of the advisory board or in his absence, the Vice-Chairman, may call a special meeting of the advisory board at any time by giving each member twenty-four (24) hours' notice. If all members are present at the special meeting, however, then the requirement as to prior written notice is waived. It is not necessary to state in the notice the nature of the business to be transacted. A quorum shall be constituted by six (6) members and the concurrence of at least five (5) members is required for any official action. Except as otherwise authorized by law, all meetings are open to the public. (Ord. of 3-23-76; Ord. of 1-8-91)

**Sec. 8-36. Attendance of members.**

Any appointed member of the advisory board who misses more than three (3) consecutive regular meetings forfeit their status as a member of the advisory board until reappointed or replaced by the board of commissioners. Members should assist the Parks and Recreation Department with at least one departmental sponsored activity outside of regularly scheduled meetings as part of their role as an advisory board member. Board member absences due to sickness, death or other emergencies of like nature shall be regarded as approved absences and shall not affect the member's status on the advisory board except that in the event of a long illness, or other cause for prolonged absence, the member may be replaced. (Ord. of 3-23-76)

**Sec. 8-37. Powers and duties.**

(a) The advisory board shall serve as the advisory body for the Parks and Recreation Department and the county. Such board shall suggest policies to the department, the manager, and the board of commissioners, within its powers and responsibilities as stated in this article. The advisory board shall serve as a liaison between the department, the manager, the board of commissioners and citizens of the community. The advisory board shall consult with and advise the department, the

manager, and the board of commissioners in matters affecting recreation policies, program, personnel, finances and the acquisition and disposal of lands and properties related to the total community recreation program, and to its long range, projected program for recreation.

(b) The advisory board shall make recommendations as follows:

(1) For the establishment of a system of supervised recreation for the county;

(2) To set apart for use as parks, and as structures, any lands or buildings owned by or leased to the county, and for approval by the board of commissioners, and may suggest improvements of such lands for the construction and for the equipping and staffing of such buildings and structures as may be necessary to the recreation program within those funds allocated to the department;

(3) Advise in the acquisition of lands and structures through gifts, purchase, lease or loan, or by condemnation by the county;

(4) Advise in the acceptance by the county of any grant, gift, bequest, or donation of any personal or real property offered or made available for recreation purposes and which is judged to be of present or possible future use for recreation;

(5) Advise in the construction, equipping, operation and maintenance of parks, playgrounds, recreation centers and all buildings and structures necessary or useful to department function; and

(6) Advise in regard to other recreation facilities that are owned or controlled by the unit or leased or loaned to the county.

(c) Operational policies and procedures may be incorporated into a set of bylaws as developed and approved by the advisory board in accordance with this article and the policies of the county.

(Ord. of 3-23-76)