

CarolinasAlliance.org | Carolinas Match Site

Getting Started Guide

Welcome to the Carolinas Alliance COVID-19 [Match Site](#) getting started guide. This is a program dedicated to matching the needs of the Carolinas healthcare providers, businesses, and government organizations with manufacturers, vendors, suppliers, and talent who can help deliver crucial supplies and services.

The Carolinas Alliance COVID-19 Match Site is an initiative of the [Charlotte Regional Business Alliance](#) and [Greater Winston-Salem, Inc.](#)

This site connects manufacturers, vendors, suppliers and talent with health care providers and businesses on the front lines in the battle against the coronavirus.

This document is a step-by-step guide to get started on the site.

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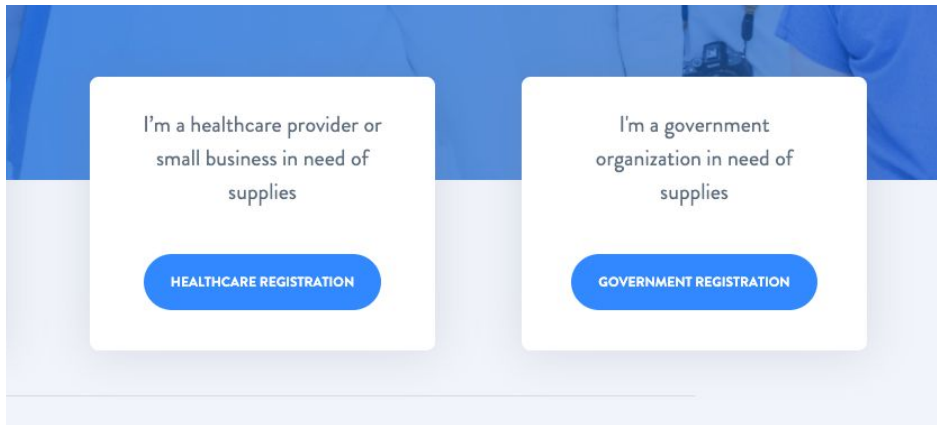
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Healthcare Providers and Government

Registration and Login

1. Visit <https://www.carolinasalliance.org>
2. Click the Healthcare Registration or Government Registration button on the home page



OR

Click My Account in the navigation options, then click Register

ABOUT US

FAQ

CONTACT

MY ACCOUNT



LOGIN

REGISTER

FORGOT YOUR PASSWORD?

3. Enter your work email address and desired password (minimum six characters, then click Register

SIGN UP

EMAIL

PASSWORD (6 CHARACTERS MINIMUM)

PASSWORD CONFIRMATION

REGISTER

[SIGN IN](#)

[RESEND CONFIRMATION INSTRUCTIONS?](#)

4. You will see the following message at the top of the page

A message with a confirmation link has been sent to your email address. Please follow the link to activate your account.

5. In your email inbox, open the confirmation email

☆ no-reply

Confirm your account - Thank you for registering for the Carolinas Alliance Match Site. (

6. In the email, click Confirm my account

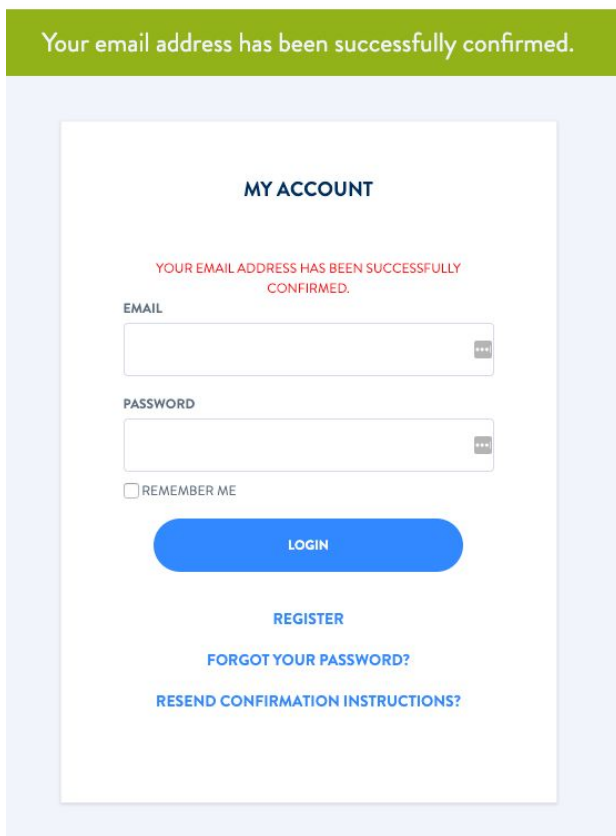
Thank you for registering for the Carolinas Alliance Match Site. Click below to confirm your registration.

[Confirm my account](#)

If you have questions, please contact us by clicking [here](#).

Welcome!

7. You will be brought back to the site where you should see a confirmation message

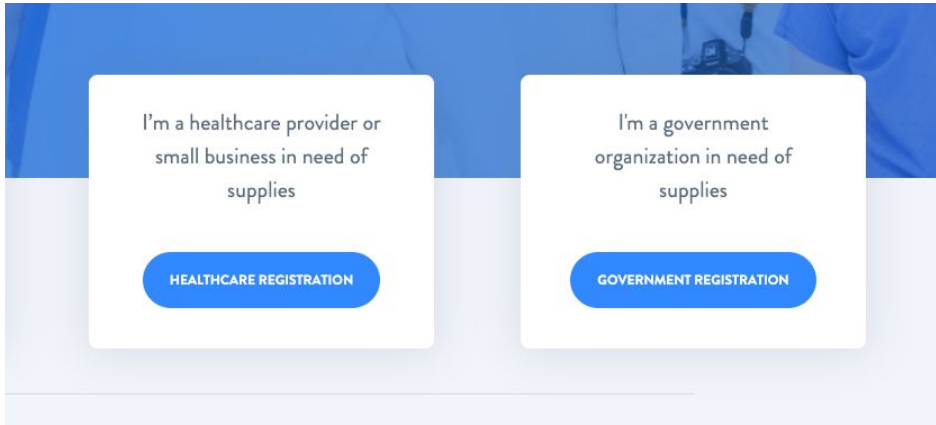


8. Enter your email and password and click Login

9. Afterwards you should see a confirmation message for successful login

Signed in successfully.

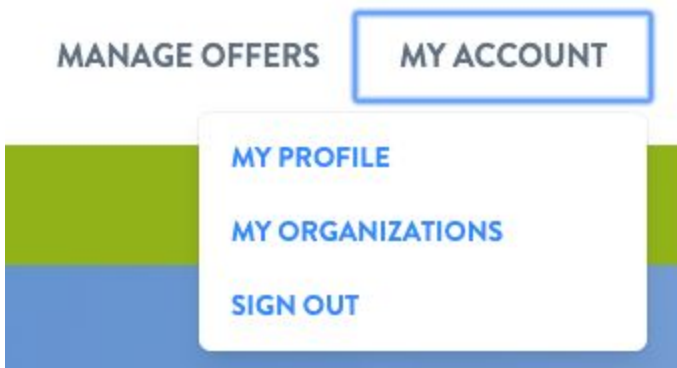
10. Afterwards, click Healthcare Registration or Government Registration



11. Enter company and product details

Manage Profile

1. Click My Account in the navigation and select My Profile in the dropdown



2. On this page, you can update your email or password or cancel your account

Edit Profile

Email

Password
Leave blank if you don't want to change it. (6 characters minimum)

Password confirmation

Current password
We need your current password to confirm your changes.

[Update](#)

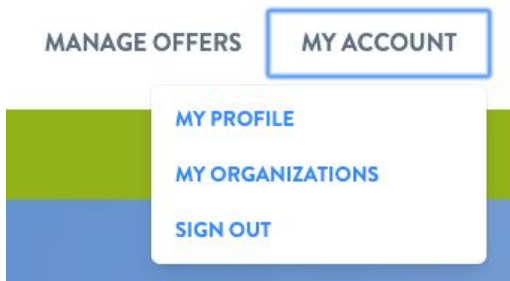
Cancel my account

[Cancel my account](#)

[<Back](#)

Manage Organization(s) + Product(s)

1. Click My Account in the navigation and select My Organizations in the dropdown



2. Complete Profile
 - a. Complete Form Fields
 - b. Add Facility Needs
 - c. Add Drop Off Information
3. Edit Product
 - a. Under Needs, below item, click Edit
 - b. Change quantity, date, and medical grade status
 - c. Click Update Need
4. Add Product
 - a. Click Add Products
 - b. Add product details
 - c. Confirm product was added
 - d. Delete Product
5. Under Needs, below item, click Edit
 - a. Click Delete Need
 - b. Confirm product was deleted

View Offers

1. Click Manage Offers in the navigation

[ABOUT US](#) [FAQ](#) [CONTACT](#) [MANAGE OFFERS](#) [MY ACCOUNT](#)

2. View a list of offers received and offers made - this list will be populated with Manufacturer contact information and additional notes

Manage Offers

RECEIVED OFFERS

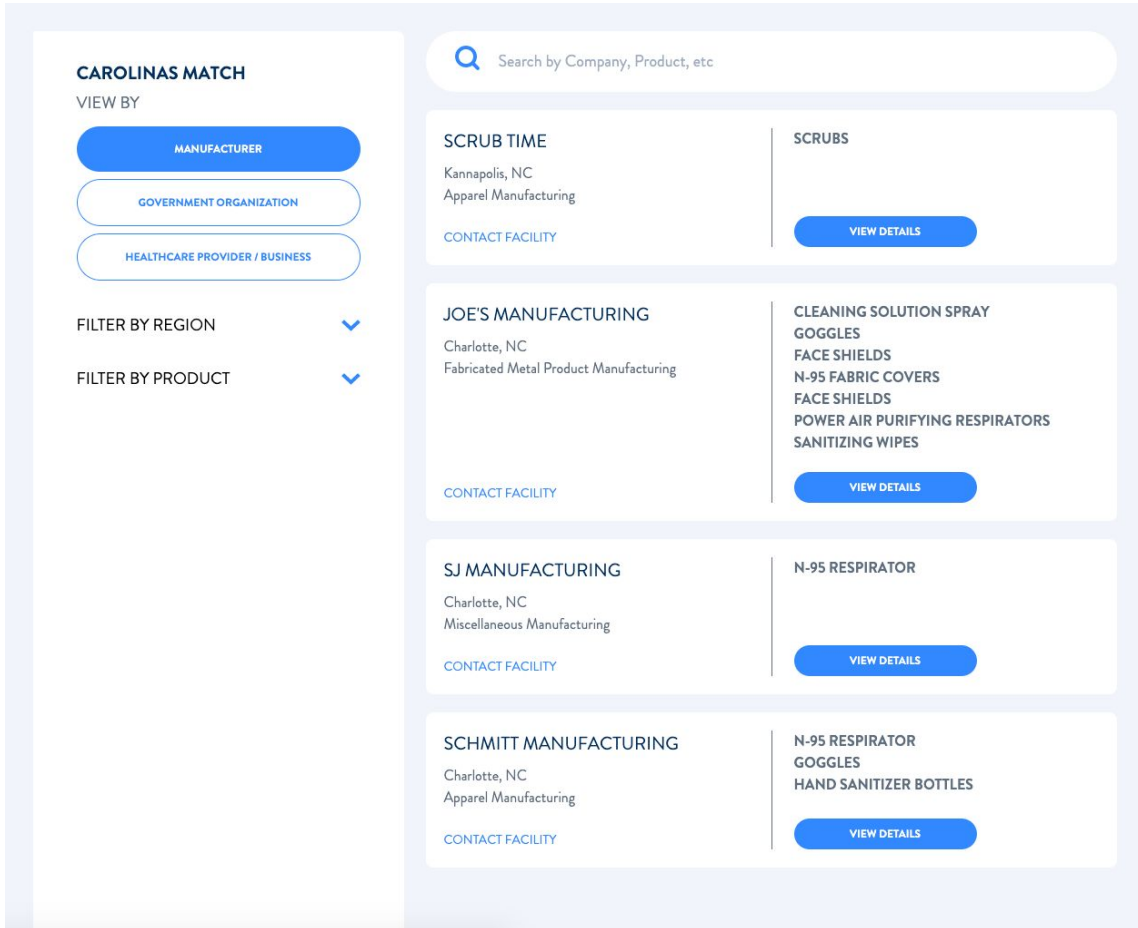
You have not received any offers to fulfill listed products. Keep your needs updated and feel free to proactively contact providers you see in our main search.

MADE OFFERS

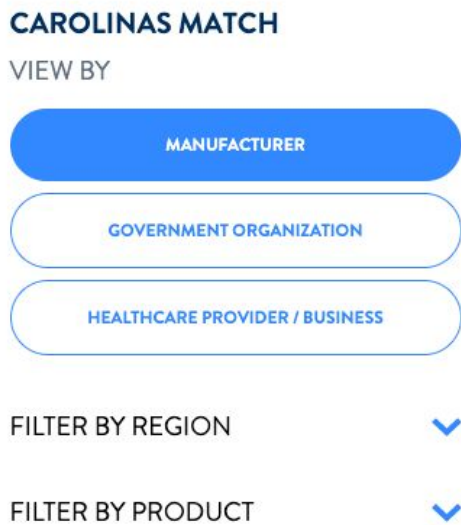
You have not offered any services or products through the site. If you have capacity, please make offers!

Browse Organizations

1. On the home page, you will see a list of organizations



2. On the left pane, you will see filter options



3. You can filter by organization type: Manufacturer, Government Organization, Healthcare Provider / Business



4. You can also filter by Region (limited to NC and SC areas)

FILTER BY REGION —

- Charlotte, NC
- Coastal Plains, NC
- Low Country, SC
- Midlands, SC
- Mountains, NC
- PeeDee, SC
- Piedmont, NC
- Upstate, SC
- Winston-Salem, NC

5. You can also filter by Product

FILTER BY PRODUCT —

- Biohazard Waste Bags
- Boot Covers for Tyvek Suites
- Cleaning Solution Spray
- Cleaning Spray
- Comfort Strips
- Digital Thermometers
- Disposable Stethoscopes
- Disposable Thermometers
- Face Shields
- Gloves
- Goggles
- Hand Sanitizer Bottles
- Hand Sanitizer Refills
- Hand Soap
- Impermeable Barriers
- Materials
- N-95 Fabric Covers
- N-95 Respirator
- Power Air Purifying Respirators
- Sanitizing Wipes
- Scrubs
- Shoe Covers
- Surgical / Hospital Gowns
- Surgical Mask / Face Mask
- Tents / Shelters

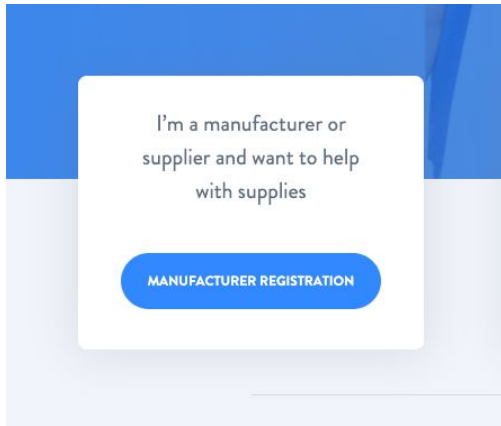
6. Once your list is filtered, on an item in your list, click View Details or Contact Facility to get in touch with the organization

<p>JOE'S MANUFACTURING</p> <p>Charlotte, NC Fabricated Metal Product Manufacturing</p>	<p>CLEANING SOLUTION SPRAY</p> <p>GOGGLES</p> <p>FACE SHIELDS</p> <p>N-95 FABRIC COVERS</p> <p>FACE SHIELDS</p> <p>POWER AIR PURIFYING RESPIRATORS</p> <p>SANITIZING WIPES</p>
<p>CONTACT FACILITY</p>	<p>VIEW DETAILS</p>

Manufacturers

Registration and Login

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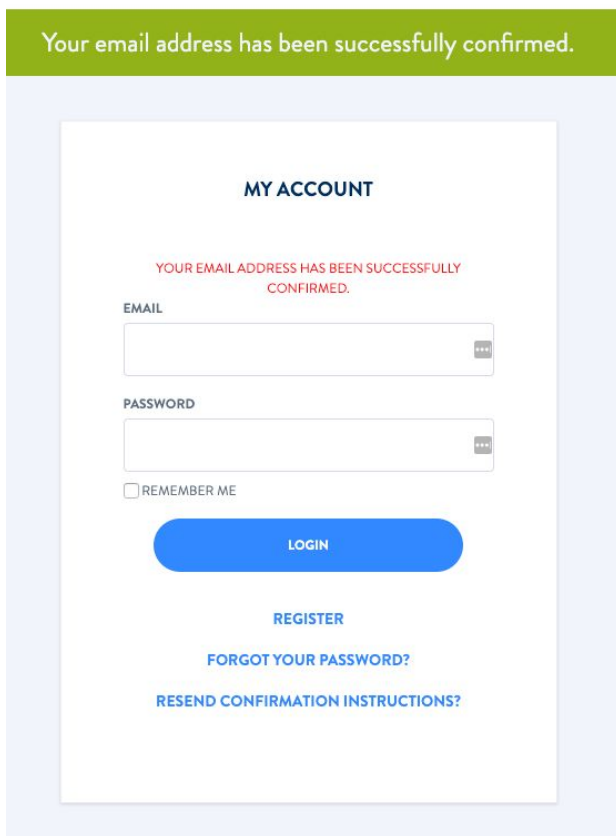
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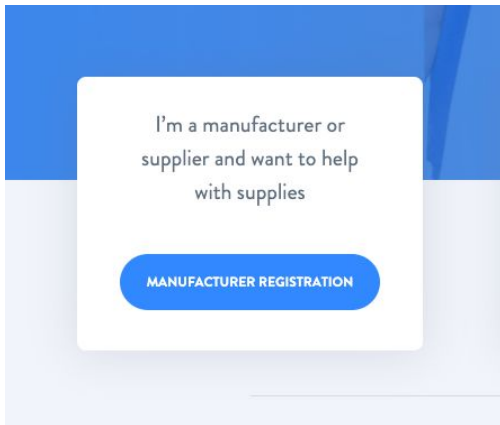


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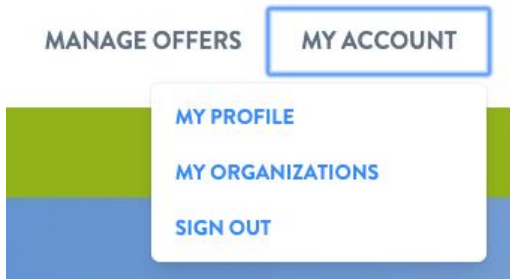
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2. Complete Profile
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 - b. Add Facility Needs
 - c. Add Pick-Up Information
3. Edit Product
 - a. Under Capabilities, below item, click Edit
 - b. Change medical grade status, production capacity, and production ready date
 - c. Click Update Capability
4. Add Capabilities
 - a. Click Add Capabilities
 - b. Add product details
 - c. Confirm product was added
5. Delete Capability
 - a. Under Capabilities, below item, click Edit
 - b. Click Delete Capability
 - c. Confirm capability was deleted

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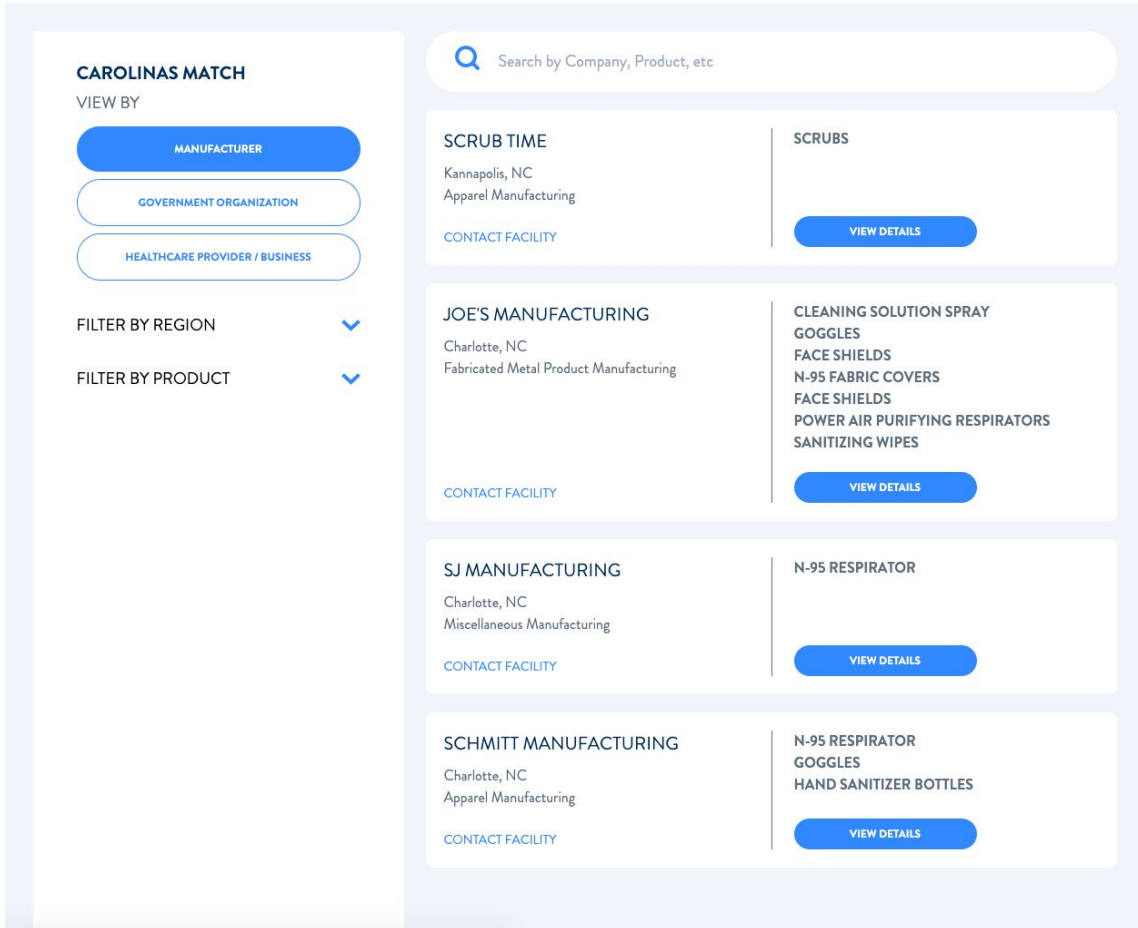
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- Gloves
- Goggles
- Hand Sanitizer Bottles
- Hand Sanitizer Refills
- Hand Soap
- Impermeable Barriers
- Materials
- N-95 Fabric Covers
- N-95 Respirator
- Power Air Purifying Respirators
- Sanitizing Wipes
- Scrubs
- Shoe Covers
- Surgical / Hospital Gowns
- Surgical Mask / Face Mask
- Tents / Shelters

6. Once your list is filtered, on an item in your list, click View Details or Contact Facility to get in touch with the organization

SJ MEMORIAL
Charlotte, NC
Hospital

[CONTACT FACILITY](#)

**N-95 RESPIRATOR
SURGICAL / HOSPITAL GOWNS**

[VIEW DETAILS](#)

Feedback + Reporting Issues

Your feedback is VERY important. Please share any feedback with us so we can improve and enhance the site.

Enhancements + Feature Requests

Please email all desired enhancements and feature requests to:
Charlotte Regional Business Alliance Vice President, External Affairs
Laura Foor
lfoor@charlotteregion.com

Issues + Bugs

To report issues and bugs please send an email to:
Charlotte Regional Business Alliance Vice President, External Affairs
Laura Foor
lfoor@charlotteregion.com

Include the following sections in your email:

- Description of the issue or bug
- Screenshot
- Steps to reproduce the issue or bug
- Device being used (Manufacturer, Model, Year)
 - Example: Apple Macbook Pro 2018
- Operating system being used (OS, Version)
 - Example: MacOS Catalina 10.15.4
- Browser (Browser, Version)
 - Example: Google Chrome Version 80.0.3987.163