



# Iredell County Building Standards

349 North Center St. PO Box 788 Statesville, NC 28687

## PERMITTING PROCESS, INFORMATION & CONTACTS

1. Zoning approval and permit issued by the authority having jurisdiction.
  - [City of Statesville Planning & Zoning](#)
  - [Town of Mooresville Planning Functions](#)
  - [Town of Troutman Planning & Zoning](#)
  - [Iredell County Planning Division](#)
2. Plan submittal and acceptance by Iredell County Erosion Control (when applicable to the project scope).
  - [Iredell County Erosion Control Section](#)
3. Plan submittal and permit issuance by the Iredell County Health Dept./ Environmental Health Division.
  - [Septic System Record Request](#)
  - [ICHD Environmental Health](#)

*The Authorization to Construct septic permit must be submitted as part of the building permit application for any site not on public sewer.*
4. Plan submittal and permit issuance by the Iredell County Environmental Health - Food & Lodging Division for certain public facilities such as food service establishments, public pools, day care, residential care facilities, etc. must be obtained.
  - [ICHD Environmental Health Food & Lodging Division Rules Page](#)
5. Plan approval (for all Commercial Building Projects) from the Fire Marshall having jurisdiction. Projects located outside the municipal zoning jurisdiction of Statesville or Mooresville are reviewed and inspected for compliance with the [NC Fire Safety Code](#) by Iredell County Building Standards. Contact the Iredell County Fire Marshal when your project falls outside of the Statesville or Mooresville jurisdictions and includes a fire alarm, fire suppression or fire sprinkler system.
  - [City of Statesville Fire Marshal](#)
  - [Town of Mooresville Fire Marshal](#)
  - [Iredell County Fire Marshal](#)
6. Plans are required for new or major residential construction; however no formal review is necessary if structure is governed by the [NC Residential Building Code](#).
7. Plan approval (for all [Commercial Building Projects](#)) is via the Iredell County Building Standards Division/ Plan Review Section. All work anticipated within commercial buildings is required to be permitted; all work requiring a building permit is required to be reviewed in plan prior to issuance of permits.
  - [IC Building Standards Plan Submittal](#)
  - [NC Design Professional Information Brochure](#)
8. Following plan approval building permits are then issued by [Iredell County Building Standards](#)
  - [Information Packet](#)
  - [Fee Schedule](#)
  - [General Contracting](#)
  - [Lien Agent Registry](#)
  - [Workman's Comp. Form](#)
  - [Owner as GC Affidavit](#)
  - [Trade Permit Applications & Other Relevant Forms](#)
9. Construction, Alteration or Upfit of the structure can begin after the above steps have been addressed and a permit has been issued. [Work commencing prior to permit having been issued](#) and job card posted is a violation of North Carolina general statutes and subject to doubled fees.
10. Approved plans for commercial projects must be on site and available for reference by all code officials.
11. All work must be completed according to the approved plans, inspected, and accepted before final approval will be granted. It is the responsibility of the permit holder to schedule inspections.
  - [Scheduling Inspections](#)
12. When all agencies having jurisdiction: town, city, county, and/or state (if applicable) have made and recorded final inspections; the building final and Certificate of Occupancy inspections can be scheduled. [Issuance of a Certificate of Occupancy is required](#) prior to the structure (or space) being occupied (when applicable).